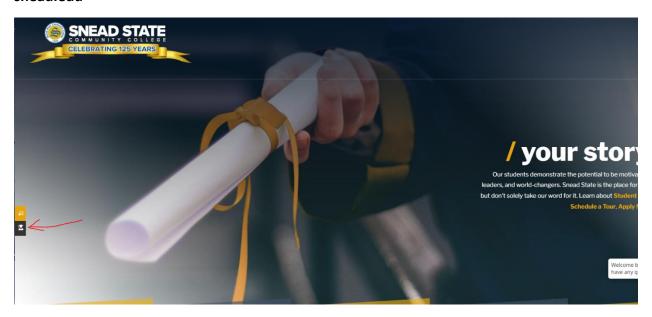
Parents of Snead State Dual Enrollment Students:

Please make sure your students are checking their OneACCS accounts and Snead State Student E-mail accounts (instructions provided below). There has been a lot of information from Snead sent out regarding Parsons Book Plus. Remember the Dual Enrollment Scholarship only covers the tuition and fees for 1 class. Books and supplies are the responsibility of the student. OneACCS is where students register and/or drop classes, see schedules, see account balances, pay any tuition or fees owed, and locate grades and transcripts. Remember once classes begin students should never drop a class without speaking to a high school counselor. Dropping a class can affect any future college enrollment and GPA.



Students can opt-out of the Parsons BooksPlus Charge (directions provided below). If a book is not required or only the Proctor U fee is required then a student should definitely opt-out. If a book is required, then participating in Parsons Book Plus can simplify the process. Students need to check their Snead State email for a message that asks them to decide how to receive their books. A student can opt-out and just physically go to the bookstore and purchase books on their own. Again, emails have been sent to students in Snead State Student email with a link that can quickly show if a book is or is not required. To speak to someone at the Snead State Bookstore call 256-593-1861.

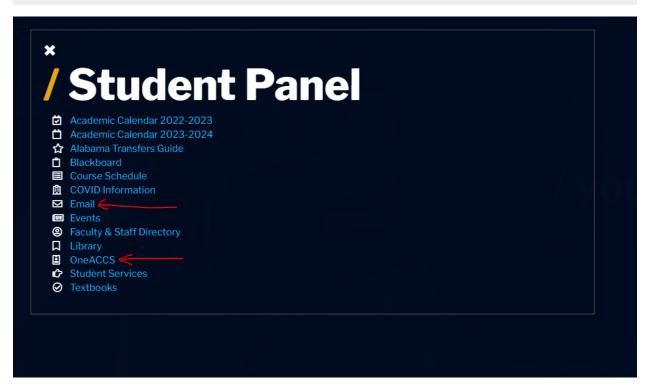
To get to the Student Panel for OneACCS or Student Email click on the Graduate icon on the left at snead.edu



Choose either the Email or OneACCS – the username and password is the same for both.

Username: You must use your **Snead State email address** as your username. Your email address is your full student number (AXXXXXXXQsnead.edu).

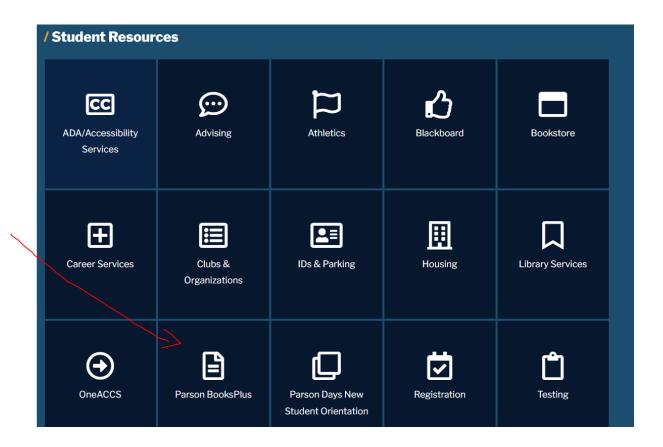
Password: Your password is !SNEADmmddyy with the mmddyy being your birthdate. *Be sure to include the exclamation point.



To opt-out of Parsons BooksPlus click on the Student Life link at the top of the page at snead.edu



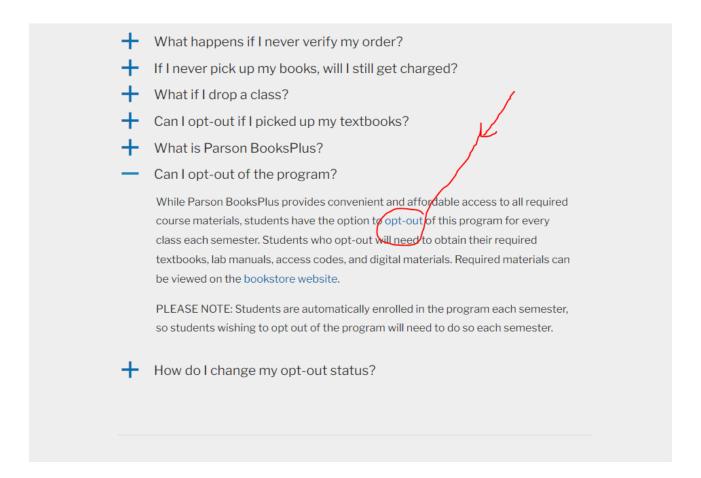
Scroll down until you find the Student Resources boxes and click on Parson BooksPlus

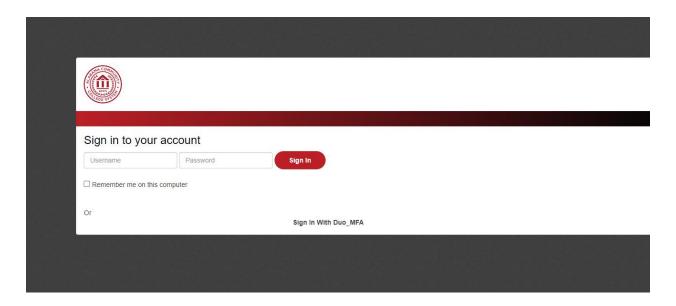




Scroll down until you find the Frequently Asked Questions and click on the Can I op-out of the program link.

Once you click on the link, you will click on the blue opt-out link in the middle of the paragraph (see below). That will take you to a login screen (see below) and it is the same username and password as OneACCS and Student E-mail. This should then have you at a screen where you can scroll all the way to the bottom and find an opt-out option (sorry this screenshot is not available without actually being in a student account).





Again, please make sure students are checking E-mails and reading them completely. Snead State sets all guidelines for their classes. Boaz High School just tries to pass information along as it is provided to us. We have no access to student accounts or passwords. Should you need assistance getting into accounts you should contact admissions@snead.edu or DE@snead.edu or 256-593-5120. The Snead State Business Office is in charge of all financial transactions. Boaz High School does not collect any money for Dual Enrollment. Payments can be made through the OneACCS account or contact the Snead State Business Office at businessoffice@snead.edu or 256-840-4130.